

# WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

## **P25 TECHNICAL ADVISORY COMMITTEE**

Keith Mullen, Chair, City of Sparks  
Austin Mills, Vice Chair,  
Washoe County School District  
Robert Allen, City of Reno  
Jenn Felter, Washoe County  
Shane Akerson, Truckee Meadow Fire  
Protection District

*\*\*Draft Meeting Minutes\*\**

**Thursday, December 15, 2022**

**Washoe County Administration Complex  
1001 East Ninth Street, Reno, Nevada, 89512  
Building A, Second Floor Caucus Room**

This meeting was scheduled to begin directly after the 800 MHz Users Committee meeting but no earlier than 10:30 a.m.

This meeting was held at a physical location with a teleconference option.

Committee website: [https://www.washoecounty.gov/technology/board\\_committees/800mhz\\_users/index.php](https://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php)

### **AGENDA**

#### **1. CALL TO ORDER AND DETERMINATION OF QUORUM [Non-action item]**

The meeting was called to order at 11:17 a.m.

##### **Present**

- |  |               |
|--|---------------|
| • City of Reno                             | Robert Allen  |
| • City of Sparks                           | Keith Mullen  |
| • Washoe County School District            | Austin Mills  |
| • Truckee Meadows Fire Protection District | Shane Akerson |

##### **Absent**

- |                 |             |
|-----------------|-------------|
| • Washoe County | Jenn Felter |
|-----------------|-------------|

Washoe County Deputy District Attorney Brandon Price was also present.

#### **2. PUBLIC COMMENT [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Technical Advisory Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the P25 Technical Advisory Committee as a whole.**



QUALITY  
PUBLIC SERVICE



INTEGRITY



EFFECTIVE  
COMMUNICATION

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There was no response to the call for public comment; no emails had been submitted prior to the meeting.

3. **APPROVAL OF SEPTEMBER 15, 2022, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.

Shane Akerson, Truckee Meadows Fire Protection District, move to approve the minutes as written; Austin Mills, Washoe County School District provided the second. There was no response to the call for Committee or public comment. Upon a call for the vote, the motion carried unanimously.

4. **NEVADA SHARED RADIO SYSTEM UPDATE** [Non-action item] – A review and status update on the progress of Washoe County, NDOT and NV Energy on the Nevada Shared Radio System project, including but not limited to: progress of planning, design and construction activities in Region 2 of NSRS, end-user equipment installation and programming, and project expenses. *Quinn Korbolic & Melissa Lawney, Washoe County Technology Services*

Melissa Lawney, Washoe County Technology Services reviewed her [presentation](#) reviewing the System Status focusing on the microwave installation schedule, planned outages, P25 site construction updates, equipment installations and schedule, and site leasing details. The radio shop move has been completed. Ms. Lawney reviewed the 2023-2024 schedule for in-person training; online training is available. There was discussion of radio personalities and training videos for the mobile radios.

5. **P25 TECHNICAL ADVISORY COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among P25 Technical Advisory Committee members will take place on this item. The next regular meeting is scheduled for March 16, 2023, after the conclusion of the 800 MHz Users meeting and no earlier than 10:30 a.m.

None

6. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Technical Advisory Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the P25 Technical Advisory Committee as a whole.

There was no response to the call for public comment.

7. **ADJOURNMENT** [Non-action item]

The meeting adjourned at 11:40 a.m.